

COUNCIL MEETING

February 13, 2013

Minutes of the Regular Meeting of Council for the Town of Birch Hills held on Wednesday, February 13, 2013 at 7:30 pm in the Council Chambers of the Civic Centre

Present: Mayor: Shirley Ulvild
Councillors: Tyler Cochrane, Owen Stubbs, John Herd
Barry Evans, Dale Pratt, Sharon Rolfes
Administrator: Tara Gariepy

A quorum being present, Mayor Shirley Ulvild called the meeting to order at 7:30 pm.

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| 34/13 | AGENDA | EVANS
STUBBS | That the Agenda be accepted as presented to Council.

CARRIED. |
| 35/13 | MINUTES OF MEETING | HERD
STUBBS | That the minutes of the last Regular Meeting of Council of January 22, 2013 be accepted as presented to Council.

CARRIED. |
| 36/13 | TELEMIRACLE DONATION | PRATT
COCHRANE | That the Town of Birch Hills donate \$150.00 to the Kinsmen Telemiracle.

CARRIED. |
| 37/13 | C.C. JANITOR RESIGNATION | EVANS
HERD | That the Town accept the letter from Lorne Crane indicating his resignation from his Civic Centre Caretaker position with the Town of Birch Hills.

CARRIED. |
| 38/13 | LETTER | COCHRANE
HERD | That the Administrator for the Town of Birch Hills send a letter in response to the correspondence received from Phillip Zbetnoff.

CARRIED. |
| 39/13 | CORRESPONDENCE | HERD
PRATT | That the following correspondence be received and filed:
- Maxine Cromartie – Civic Centre Rental
- Lorne Crane – Civic Centre Janitorial Position
- Saskatchewan Rivers School Division – Tax Exemption
- EPS Management – Monthly Report (January)
- Communities in Bloom – Workshop & New participation categories
- Phillip Zbetnoff – Snow Removal
- RM of Birch Hills – Joint Meeting

CARRIED. |
| 40/13 | ACCOUNTS PAYABLE | COCHRANE
STUBBS | That the accounts presented as the List of Accounts for Approval for February 13, 2013, attached hereto and forming part of these minutes, be approved for payment.

CARRIED. |
| 41/13 | CATTERAL & WRIGHT ENGINEERING | COCHRANE
STUBBS | That the Town of Birch Hills sent a letter to Catteral & Wright Consulting to invite them to be the municipal engineers for the Town of Birch Hills.

CARRIED. |

(Councillor Sharon Rolfes arrived at 8:30 pm)

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| 42/13 | BYLAW 7/12 | ROLFES
HERD | That Bylaw 07/12, that being a Bylaw of the Town of Birch Hills to amend the Zoning Bylaw, be read a second time.
<p style="text-align: right;">CARRIED.</p> |
| | | HERD
EVANS | That Bylaw 07/12 be given three readings at this time.
<p style="text-align: right;">CARRIED UNANIMOUSLY.</p> |
| | | COCHRANE
ROLFES | That Bylaw 07/12, that being a Bylaw of the Town of Birch Hills to amend the Zoning Bylaw, attached to a forming part of these minutes, be adopted by Council.
<p style="text-align: right;">CARRIED.</p> |
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| 43/13 | OFFICE FLOORING | EVANS
ROLFES | That the Town proceed with the claim through SUMAssure to replace the flooring in the Town office, and in addition the office will be painted to match.
<p style="text-align: right;">CARRIED.</p> |
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| 44/13 | WATER METER REPLACE. | COCHRANE
PRATT | That the Town discontinue the installation contract with RAM West Mechanical as of February 28, 2013 and further include any meters that were not installed to the new 2013 contract.
<p style="text-align: right;">CARRIED.</p> |
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| 45/13 | CIVIC CENTRE BOARD | STUBBS
PRATT | That the Town of Birch Hills dissolve the Civic Centre Board; and further draft a new agreement with the RM of Birch Hills to manage and administer the joint facility through both of their councils.
<p style="text-align: right;">CARRIED.</p> |
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| 46/13 | ATAP QUOTE | COCHRANE
ROLFES | That the Town proceed with quote received from ATAP Infrastructure Management Ltd. for Water Treatment Plant process optimization if they will honour the price in the original quote dated October 18, 2012.
<p style="text-align: right;">CARRIED.</p> |
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| 47/13 | CHURCH INTENT TO PURCHASE | COCHRANE
HERD | That the Town approve the Community Church’s intention to purchase the section of Parcel G, located North of parcel B and South of Parcel D, from Ray and Olive Stangeland.
<p style="text-align: right;">CARRIED.</p> |
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| 48/13 | LOT PURCHASE | ROLFES
EVANS | That the Town offer Lyle Hunter the option to purchase the 10’ Lot 23 on Bellamy Avenue for \$5,000 and split all legal fees evenly.
<p style="text-align: right;">CARRIED.</p> |
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| 49/13 | SUMA RESOLUTIONS | HERD
EVANS | That all Saskatchewan Urban Municipalities Association resolutions and amendments must be reviewed before attending all SUMA conventions and conferences.
<p style="text-align: right;">CARRIED.</p> |
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(Councillor Barry Evans will speak with Ray Stangeland regarding grader operator training)

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| 50/13 | BH HOUSING APPOINT. | COCHRANE
PRATT | That Carol Pryznyk be appointed to the Birch Hills Housing Authority. |
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CARRIED.

51/13 GRAVEL TENDER PRATT COCHRANE That the Town of Birch Hills award the gravel tender to Jensen’s Sand and Gravel pending that the price that was quoted includes all costs for gravel to be delivered to the stock pile and that there are no additional charges.
CARRIED.

52/13 BYLAW 3/13 EVANS PRATT That Bylaw 3/13, that being a Bylaw of the Town of Birch Hills to enter into an agreement for janitorial services to the Birch Hills Civic Centre be introduced and read a first time.
CARRIED.

ROLFES HERD That Bylaw 3/13, that being a Bylaw of the Town of Birch Hills to enter into an agreement for janitorial services to the Birch Hills Civic Centre be read a second time.
CARRIED.

STUBBS COCHRANE That Bylaw 3/13 be given three readings at this time.
CARRIED UNANIMOUSLY.

COCHRANE EVANS That Bylaw 3/13, that being a Bylaw of the Town of Birch Hills to enter into an agreement for janitorial services to the Birch Hills Civic Centre, attached to and forming part of these minutes, be adopted by Council.
CARRIED.

53/13 (Town Administrator will follow up with Kleen Bee to inquire if we could receive a larger discount if the Town included more dispensers in the user agreement)

(Discussion regarding the Transfer Station was tabled until the next meeting of council)

54/13 ADJOURN COCHRANE HERD That the meeting adjourn at 11:45 pm.
CARRIED.

Mayor

Administrator