

COUNCIL MEETING

**April 10, 2013**

Minutes of the Regular Meeting of Council for the Town of Birch Hills held on Wednesday, April 10, 2013 at 7:30 pm in the Council Chambers of the Civic Centre

**Present:** Mayor: Shirley Ulvild  
Councillors: Tyler Cochrane, Owen Stubbs, John Herd  
Barry Evans, Dale Pratt, Sharon Rolfes  
Administrator: Tara Gariepy

A quorum being present, Mayor Shirley Ulvild called the meeting to order at 7:30 pm.

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|-------|--------------------------------|----------------------------|---|----------|
| 89/13 | AGENDA                         | <b>COCHRANE<br/>PRATT</b>  | That the Agenda be accepted as presented to Council with the addition of a letter from NCSWMC under correspondence.   | CARRIED. |
| 90/13 | MINUTES OF MEETING             | <b>HERD<br/>EVANS</b>      | That the minutes of the last Regular Meeting of Council of March 27, 2013 be accepted as presented to Council.  | CARRIED. |
| 91/13 | CATTERALL & WRIGHT ENGINEERING | <b>COCHRANE<br/>STUBBS</b> | That the Town of Birch Hills sign the Terms of Engagement for general services with Catterall & Wright and proceed with the storm sewer study.  | CARRIED. |
| 92/13 | DONATION GRAD 2013             | <b>COCHRANE<br/>STUBBS</b> | That the Town of Birch Hills donate \$200.00 to the graduating class of 2013.   | CARRIED. |
| 93/13 | CORRESPONDENCE                 | <b>HERD<br/>ROLFES</b>     | That the following correspondence be received and filed:<br>- CN – Proposed Discontinuance of Railway Line<br>- Catterall & Wright – Storm Sewer Study<br>- RCMP – New Prince Albert RCMP Detachment – Opening Ceremony, April 30, 2013<br>- EPS Management Services – Monthly Report ( March 2013)<br>- Graduating Class of 2013 – Civic Centre Rental<br>- NCSWMC – Annual General Meeting – April 25, 2013 | CARRIED. |
| 94/13 | ACCOUNTS PAYABLE               | <b>COCHRANE<br/>PRATT</b>  | That the accounts presented as the List of Accounts for Approval for April 10, 2013, attached hereto and forming part of these minutes, be approved for payment.  | CARRIED. |
| 95/13 | 2013 BUDGET & MILL RATE        | <b>PRATT<br/>COCHRANE</b>  | That the 2013 Budget for the Town of Birch Hills be approved; and<br><br>That the millrate be set at 10.0 mills; and<br><br>That the minimum tax be set at \$400.00 for land and \$995.00 for improvements.   | CARRIED. |

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| 96/13  | WATER<br>METERS                             | <b>EVANS<br/>COCHRANE</b>  | That the Town of Birch Hills continue with phase two of the water meter replacement program and further have the Town Administrator order the remaining water meters and send out tender letters for the replacement work. | CARRIED. |
| 97/13  | CELL PHONE<br>ALLOWANCE                     | <b>COCHRANE<br/>STUBBS</b> | That the Town allot Jaesen Dansereau a \$50 per month cell phone allowance for the use of his personal cell phone.   | CARRIED. |
| 98/13  | OFFICE<br>RENOVATIONS                       | <b>EVANS<br/>PRATT</b>     | That the Town proceed with renovations to the Town Office at the same time the floor is being replaced through insurance.  | CARRIED. |
| 99/13  | BYLAW 4/13                                  | <b>ROLFES<br/>PRATT</b>    | That Bylaw 04/13, that being a Bylaw of the Town of Birch Hills to establish an emergency measures organization, be introduced and read a first time.  | CARRIED. |
| 100/13 | ELECTRICAL<br>WORK @ C.C.<br>& TOWN<br>SHOP | <b>STUBBS<br/>PRATT</b>    | That the Town send out invitational tender letters to repair the electrical problems that are occurring at the Civic Centre and the Town Shop.   | CARRIED. |
| 101/13 | ELECTRIC<br>WINCH<br>TENDER                 | <b>ROLFES<br/>EVANS</b>    | That the Town of Birch Hills accept the tender to purchase the M12000 Warn Winch from Glen Smith at the purchase price of \$276.00   | CARRIED. |
| 102/13 | VACATION<br>LEAVE                           | <b>EVANS<br/>ROLFES</b>    | That the Town approve vacation leave for Joan Budnick from May 21 – 31, 2013.  | CARRIED. |
| 103/13 | ADJOURN                                     | <b>COCHRANE<br/>HERD</b>   | That the meeting adjourn at 11:14 pm.  | CARRIED. |

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 Mayor

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 Administrator