

COUNCIL MEETING

**November 12, 2014**

Minutes of the Regular Meeting of Council for the Town of Birch Hills held on Wednesday, November 12, 2014 at 7:30 pm in the Council Chambers of the Civic Centre

**Present:** Mayor: Shirley Ulvild  
Councillors: Tyler Cochrane, Owen Stubbs, John Herd,  
Barry Evans, Dale Pratt, Sharon Rolfes  
Administrator: Tara Gariepy  
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7:00 pm Prior to the regular scheduled council meeting a presentation was given by Susan Wehage from Community Futures Sagehill regarding the services they offer with development of small business & Municipal human resource manuals. Regular Meeting of Council followed at 7:30 pm.

A quorum being present, Mayor Shirley Ulvild called the meeting to order at 7:30 pm.

261/14 AGENDA **EVANS** That the Agenda be accepted as presented. **CARRIED.**  
**STUBBS**

**DELEGATION:** 7:45 pm Erica Cochrane, Birch Hills Dance Centre  
Re: Maintenance to back alley/driveway access to Museum and Dance Studio. Discussions previous subdivision and property lines. Indicated that perhaps an agreement could be made to share maintenance costs.

*Councillor Tyler Cochrane declared a pecuniary in the next item of business and left the Council Chambers*

262/14 AGREEMENT **ROLFES** That the Town of Birch Hills propose to enter into a contract  
DANCE **EVANS** agreement with the Birch Hills Dance Centre to indicate that the  
STUDIO Town will be responsible to maintain back alley access during the summer months and the Dance Studio will be responsible for snow removal during the winter months. **CARRIED.**

*Councillor Tyler Cochrane returned to the council chambers.*

263/14 MINUTES OF **HERD** That the minutes of the last Regular Meeting of Council of October  
MEETING **EVANS** 22, 2014 be accepted as presented to Council. **CARRIED.**

264/14 LIABILITY – **HERD** That the Town accept the quoted increase in premium of  
COMMERCIAL **PRATT** approximately \$300/year from Brahma Insurance Inc. to increase the  
AUTO POLICY Town’s liability coverage to \$2 million. **CARRIED.**

265/14 DONATION **COCHRANE** That the Town give a donation of a Town t-shirt, Town bag as well as  
**EVANS** a monetary donation of \$105.00 to the Birch Hills Skateboard Park fundraiser. **CARRIED.**

266/14	CORRES- PONDENCE	<b>HERD</b> <b>COCHRANE</b>	That the following correspondence be received and filed: - EPS Management – Monthly Report (October 2014) - SUMA – STARS Air Ambulance - Brahma Insurance Inc. – Commercial Auto Renewal - RYSC Youth Group & Skateboard Club – Birch Hills Basketball Court Fundraiser - R.M. of Birch Hills No. 460 – Civic Centre Rental	CARRIED.
267/14	ACCOUNTS PAYABLE	<b>PRATT</b> <b>COCHRANE</b>	That the accounts presented as the List of Accounts for Approval for November 12, 2014, attached hereto and forming part of these minutes, be approved for payment	CARRIED.
268/14	FIRE HYDRANTS	<b>PRATT</b> <b>COCHRANE</b>	That the Town replace the fire hydrant on 2 <sup>nd</sup> Street and the fire hydrant on Bellamy Avenue and further refurbish the old hydrant from 2 <sup>nd</sup> Avenue for future use.	CARRIED.
269/14	HR MANUAL	<b>PRATT</b> <b>COCHRANE</b>	That the Town of Birch Hills accept the proposal from Community Future Sagehill to start the development of a Human Resource Manual; and further inquire if the Recreation Board could have a manual developed with the cost of the Town’s manual.	CARRIED.
270/14	ADJOURN	<b>EVANS</b> <b>COCHRANE</b>	That the meeting adjourn at 10:50 pm.	CARRIED.

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 Mayor

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 Administrator