

COUNCIL MEETING

**September 23, 2015**

Minutes of the Regular Meeting of Council for the Town of Birch Hills held on Wednesday, September 23, 2015 at 7:30 pm in the Council Chambers of the Civic Centre

**Present:** Mayor: Shirley Ulvild  
Councillors: Owen Stubbs, Tyler Cochrane  
Barry Evans, Dale Pratt, Sharon Rolfes  
Administrator: Tara Gariepy  
Regrets: John Herd

A quorum being present, Mayor Shirley Ulvild called the meeting to order at 7:30 pm.

206/15 AGENDA **ROLFES  
STUBBS** That the Agenda be accepted as presented to Council with the addition of Building Permit under New Business. CARRIED.

207/15 MINUTES OF MEETING **EVANS  
STUBBS** That the minutes of the last Regular Meeting of Council of September 9, 2015 be accepted as presented to Council. CARRIED.

*Councillor Tyler Cochrane arrived at 7:47 pm.*

208/15 CORRESPONDENCE **COCHRANE  
ROLFES** That the following correspondence be received and filed:  
- Judy McAuley – Modular Home request CARRIED.

209/15 ACCOUNTS PAYABLE **EVANS  
STUBBS** That the accounts presented as the List of Accounts for Approval for September 23, 2015, attached hereto and forming part of these minutes, be approved for payment. CARRIED.

*Councillor Dale Pratt arrived at 7:56 pm*

210/15 BANK REC & R & D STAT **COCHRANE  
PRATT** That the Bank Reconciliation Statement and Statement of Receipts and Disbursements for August 2015, attached hereto and forming part of these minutes, be accepted as presented to Council. CARRIED.

211/15 APPOINT BIRCH HILLS MULTIUSE FACILITY COMMITTEE **PRATT  
ROLFES** That the following appointments be made to the Birch Hills Multiuse Facility Committee:  
Shirley Ulvild, Barry Evans, Owen Stubbs, Todd Devenis (Jeff Pratt alternate), Joanne Bzdel, Millie Rowluck, Duane Lowe, Lorna Gjesdal. CARRIED.

212/15 CEMETERY SOFTWARE **COCHRANE  
PRATT** That the Town approve the purchase of the Cemetery Software from MuniSoft at the quoted price of \$974.25 plus tax. CARRIED.

213/15 TOWN YARD FENCE **STUBBS  
EVANS** That the Town approve the purchase and installation of the fence at the Town Yard at the quoted price of \$13,811.56. CARRIED.

- 214/15    VACATION APPROVAL            **PRATT**  
**COCHRANE**            That the vacation days for Laurie Berube be approved to have days off on October 29 through November 2<sup>nd</sup>.  
CARRIED.
- 215/15    DRIVEWAY WARD ROAD            **COCHRANE**  
**ROLFES**            That the Town install a driveway approach at the 3-lot subdivision on Ward Road and determine proper drainage.  
CARRIED.
- 216/15    SPRA CONFERENCE            **PRATT**  
**STUBBS**            That the Town approve the Recreation Director, Laurie Berube, to attend the SPRA Conference on October 21 – 23, 2015.  
CARRIED.
- 217/15    TLC DAYCARE EVACUATION            **ROLFES**  
**EVANS**            That the Birch Hills Civic Centre be used as an evacuation center for the TLC Daycare; and further have an agreement and signature for the extra key.  
CARRIED.
- 218/15    BUILDING PERMIT            **STUBBS**  
**COCHRANE**            That the Town of Birch Hills approve the building permit for Curtis Gariepy to build a deck at 613 Jamieson Avenue.  
CARRIED.
- 219/15    ADJOURN            **STUBBS**  
**COCHRANE**            That the meeting adjourn at 9:35 pm.  
CARRIED.

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Mayor

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Administrator