

Town of Birch Hills

Bylaw 9/13

A BYLAW OF THE TOWN OF BIRCH HILLS TO ESTABLISH THE POLICIES AND REGULATIONS OF THE BIRCH HILLS MEMORIAL CEMETERY

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The council for the Town of Birch Hills, in the Province of Saskatchewan, enacts as follows:

That anyone purchasing a plot in the Birch Hills Memorial Cemetery shall abide by the policies and regulations set out in Schedule "A", attached to and forming part of this Bylaw.

If anyone contravenes this Bylaw, the responsibility is upon the person that has erected the gravestone, headstone, plaque or whatever has been set in the said cemetery.

INTRODUCED AND READ A FIRST TIME THIS 9<sup>TH</sup> DAY OF OCTOBER, 2013

READ A SECOND TIME THIS 9<sup>TH</sup> DAY OF OCTOBER, 2013

READ A THIRD TIME AND PASSED BY UNANIMOUS VOTE OF COUNCIL THIS 9<sup>TH</sup> DAY OF OCTOBER, 2013

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Mayor

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Town Administrator

Certified a true copy of  
Bylaw #9/13 passed by council  
on the 9<sup>th</sup> day of October, 2013

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## Schedule A

### Birch Hills Memorial Cemetery

The Birch Hills Memorial Cemetery is a non-denominational cemetery operated by the Town of Birch Hills and is located one-half a mile east of Birch Hills.

Individuals inquiring about the cemetery are asked to contact the Town of Birch Hills, as there is no office on site.

A permit must be obtained from the Town Office prior to placing a burial and/or a memorial in order that Town employees can mark the plot boundaries.

#### POLICIES AND REGULATIONS

##### Visitation

The cemetery is open to the public 7 days a week, 24 hours a day. Children under the age of 12 years must be accompanied by an adult who shall be responsible for their good conduct and for seeing that they do not run over the graves and plots.

Cars and other vehicles shall be driven with care and shall be restricted to the driveways and the maximum speed limit of 25 km. per hour. Persons within the Cemetery shall use only the walkways, and no one is permitted to walk upon or across plots, except Cemetery staff in the performance of their work. The Town expressly disclaims liability for any injuries sustained by anyone violating this rule.

No dogs or other animals shall be allowed.

*No person shall, while in the Cemetery willfully destroy, mutilate, deface, injure, write upon or remove any Monument, Marker or other structure or object placed in the Cemetery, or any fence, railing or wood installed for protection or ornamentation.*

##### Perpetual Care Program

The Town of Birch Hills provides ongoing care of the cemetery and all plots (excluding markers) at no additional cost or fee, other than the original purchase price. The town also provides ongoing improvement, preservation and enhancement services.

In addition to this perpetual care, an annual "Visitation Day" will be held on the third Sunday in June for families to clean up and/or decorate their plots.

##### Installation of Monuments & Markers

All Monuments must be installed on a concrete base which must be at least four (4) inches wider than the widest portion of the Monument and must be of sufficient strength and depth to properly support the Monument. The concrete base must be installed flush with the ground. Ownership of gravestones, grave Markers, and Monuments belongs to the estate of the deceased person(s).

Grave covers are not permitted in the Birch Hills Cemetery.

### Maintenance and Control

Lettered boards, enclosures or designs of any description designating graves, other than the standard materials available, will not be allowed without permission. In the interest of overall appearance of the Cemetery, no shrubs, trees or flowers may be planted in any part of the Cemetery other than those planted by the Cemetery caretakers or authorized representatives.

The Caretakers, or authorized representatives, shall have the authority to have removed from any grave any weeds, grass, funeral designs or floral pieces that have become wilted, or any other articles or things that in his/her opinion are unsightly. The Town of Birch Hills is not responsible for the loss or damage to any flower holder or any portable object placed on any Plots.

No person shall erect upon a grave Plot any cover, curbs, fences, railings, walls, copings, trellises, hedges, trees, shrubs, or benches without a permit obtained from the Town of Birch Hills.

If any trees, shrubs or the like situated in any Plot becomes inconvenient in any way, detrimental to adjacent Plots, dangerous, unsightly or objectionable, the Caretaker, or authorized representative, shall have the right to have the same removed, but in doing so, will leave the area in a safe, proper and neat condition.

### Place of Honour

A section of the Birch Hills Memorial Cemetery has been set aside as a Place of Honour for the burial of any person who has been in active service with the forces of Her Majesty or Her Majesty's allies. Spouses may also qualify for internment in the Place of Honour.

### Notice of Burial

**Weekdays:** The Town of Birch Hills requires a minimum notice of two business days to prepare a gravesite for burial. A shorter notice may be acceptable or a longer notice period may be required depending on climatic conditions. Please contact the Town of Birch Hills to discuss your particular requirements prior to making any firm arrangements. We will always do our best to accommodate and make every effort to assist you.

**Weekends, Evenings & Holidays:** Burials that occur on Saturdays, Sundays, evenings or holidays are subject to overtime charges and require four business days notice. Please consult the Town of Birch Hills for more information.

Fees

**Plots:**

Standard 4x8 - \$100

No more than 4 interments will be permitted in one lot.

Monument Guidelines

Flat, pillow or upright monuments are accepted in the Birch Hills Cemetery.

No vases, etc. may be set on the grass.

Any inquiries should be directed to the town office **prior** to purchase.

Reservations

**Reserved grave lots in the Birch Hills Cemetery are held for ten (10) years after which they will revert to the Town unless the reservation is renewed in writing. The Birch Hills Town Office will contact the holder in writing prior to expiration of the reservation period.**